**Minutes of Board Meeting,**

**Leesville Lake Association, October 8, 2020, Altavista Train Station**

**Call to order:** President, Dave Rives called the meeting to order at 6:30 p.m.

**Present:** Richard Beaton, J W Burton, Gerry Caprario, Ralph English, Phyllis Garlick, Joe Humphrey,

Mary Loiselle, Frank Podrebarac, Dave Rives, Dannie Smith, Dave Waterman, Chip Zimmerman

**Absent:** Tony Capuco, Dana Williams

**Members:** Anne Waterman

**Quorum:** Yes

**Approval of Agenda:**

Dave R. asked for a motion to approve the agenda for the October 8, 2020 Board Meeting.

***Motion:* *Gerry made a motion to approve the agenda for the October 8, 2020 meeting. Dannie seconded. All approved.***

**Minutes:**

Dave R. *asked for a motion to approve the minutes from the September 10, 2020 Board meeting.*

***Motion: J.W. made a motion to approve the minutes for the September 10, 2020 Board meeting. Joe seconded. All approved.***

**Treasurer’s Report:** Mary emailed the monthly reports to all Board members. She reported the 235 “current” members were billed and 194 have paid. Out of 16 “lapsed” members, 6 have paid. We have 10 new members. Paid dues totaled $5,250 for a total of 210 members. Mary recommended that the unpaid “lapsed” members be tagged as “former” members and to remind the unpaid current members by postcard or via email. She will send emails through Aplos. Mary announced that it was time for taxes to be filed. There is $300 in the budget for an audit/legal services.

***Motion: Anne W., member of the Finance Committee, made a motion to have Mary do the taxes and the Finance Committee will do the audit. Gerry seconded. All approved.***

**Committee Reports:**

**Executive:** Dave R. reported that the Board will be preparing the membership flyers to be mailed during the meeting. The Executive Committee is working on preparing the Beautification Day Planning Guide.

**Finance:** There was no report from the Finance Committee.

**Nominating:** There was no report from the Nominating Committee.

**Beautification Day:** Dannie reported that he had checked on mailing t-shirts to the members who had registered to participate in Beautification Day and to the sponsors. To mail the t-shirts through the USPS would be $8.25 per 2 lb. envelop. After some discussion, the Board decided not to mail the t-shirts. Dannie will send a list of people who registered and sponsors to the Board and each Board member will deliver the t-shirts personally. He will bring the t-shirts to the November meeting for distribution.

The status/requests from the sponsors & donors since the cancellation of the 2020 Beautification Day are as follows:

1. Sunset Bay – Keep the donation
2. Runaway Bay – Keep the donation
3. AEP – Hold the donation and use it for the 2021 BD – Dannie will contact Liz to confirm and email the Exec Committee with the confirmation.
4. TLAC – Requested that their donation be returned. Mary confirmed that their donation was returned.

**Communications:** Dave W. had no report.

 ***Email:*** Frank stated that he needed to get with the two new Board members to set them up with an email address.

 ***E-Newsletter:*** Dave R. thanked all the Board/Chair members for submitting articles for the latest E-Newsletter. He stated that Diane reported that there was a 49% open rate which is very good. She had 7 to unsubscribe.

 ***Calendar:*** Phyllis had a first copy draft of the 2020 calendar for the Board to review. The calendars will be ready by the end of October. She will bring them to the November meeting. She reminded everyone to please continue to take pictures and send in for next year’s calendar.

 ***Email/Social Media/Facebook:*** Frank has set-up Joni Pauley in as an admin for facebook.

**Debris:** Dave R. reported that the AEP Myers Creek Offload Site was approved by FERC. He announced that he received a response from Virginia Delegate Les Adams and has scheduled a meeting for 10/22/2020. Out of the 6 delegates, he has only heard from 2 and no senators. Dave stated that APCo did conduct a monthly survey and he should have the results from that sometime after 11/1. No one from the Debris Committee was available to go in October. Rob Johnson, a member of the Debris Committee went out on Wednesday, 10/8 with VADWR. They set 5 gill nets and pulled in carp, white perch, catfish, walleye and striped bass.

Frank asked that we recognize Gary and Pam McMillian for their support by participating in every monthly survey.

**Membership:** Dave R. thanked the Board for getting the membership flyers folded, stuffed, and stamped to mail.

 ***Annual Meeting in January 2021:*** Dave R. stated that we continue to plan to have a General Members meeting in January. Joe stated that Cory Harbour with the VADWR will attend as the speaker.

Dave will introduce the 2020-2021 officers and the new Directors. The Budget needs to be approved and the Committee Chairs should prepare a brief update.

**Navigational Aids:** Joe reported that we are still pushing TLAC and AEP to approve our proposal for the installation of the Hazard Markers. There has been some resistance from AEP to do their part in order for the TLAC Board to approve the request. Joe will attend the TLAC Board meeting 11/10/20 and hopefully will get an approval to install the Hazard Markers. Paula at TLAC is working on a plan that will simplify the process for the next phase.

**Property:** Gerry has made several lists of LLA property and is in the process of estimating the value for insurance purposes to store in the storage facility.

***Motion: Mary made a motion to mark the insurance option, per the request by the Midway Storage facility, as “Self-Insured”. Chip seconded. All approved.***

Phyllis will complete the storage rental agreement, get a check from Mary for the payment, and email the Board members the combination. Once Gerry is ready to move the property in his possession and the property at Sherwood’s, we will assist him in the move.

**Safety:** Gerry reported that he is waiting for a confirmation from the Coast Guard Auxiliary about an instructor for the Safe Boating Classes. Classes are tentative for the 3rd Saturday in March and April 2021 at the Train Station. Phyllis will contact the Chamber to reserve those dates.

**Water Quality:** Tony reported per email the sampling on LVL was completed on Monday and the committee performed the second round of water monitoring of the Pigg River on Tuesday, 10/6. The Pigg River monitoring entailed sampling approximately 12 sites, including a tributary (Power Mill Creek). Six of these samples were shipped for bacterial source tracking and the remaining laboratory analyses will be performed by Dr. Shahady. They will conclude their monitoring efforts on the Pigg River with a final sampling toward the end of October.

**TLAC:** Dave R. reported that TLAC has not had a meeting. There was a TLAC EXCom letter sent to APCo regarding the Hazard Buoy request that will be discussed at the meeting 11/10/2020.

**AEP Technical Review Committee Updates:** There were no reports from any of the AEP Technical Review Committee Reps.

**Old Business:** There was no Old Business to discuss.

**New Business:** Dave R. asked for the Board to be thinking of speakers for the 2021 General Members Meetings. He will check with the State Delegates/Senators.

**Executive Session:** There was no executive business to discuss.

**Confirmation of Next Meeting: TBD.** Phyllis will continue to check with the Library for the November meeting and contact the Altavista Chamber if the library is not available.

**Adjournment :**

***Motion: Frank made a motion to adjourn. Gerry seconded. All approved.***