**Leesville Lake Association**

**Board of Directors Meeting Minutes**

**November 9, 2023, Altavista Library**

**Present:** Roy Kelley, Chip Zimmerman, Teri Thomas, Mary Loiselle, Debra Kiraly, Edwin Hanson, Dave Waterman, Charlie Hamilton, Cynthia Coleman, Pam McMillan, Jeff Markiewicz, Dannie Smith.

**Absent:** Bill Beckett, Dave Rives.

**Quorum: Yes**

**I. Call to order:** President, Roy Kelley, called the Leesville Lake Association Meeting to order at 06:30 PM at the Altavista Library.

**II. Minutes:**

1. Roy asked for a motion to approve the September 14, 2023 Board Meeting minutes.

***Motion:*** *Chip Zimmerman made a motion to approve the September 14, 2023 minutes from the*

*meeting as presented. Charlie Hamilton seconded. All approved*.

1. Discussion on October 14, 2023 General Meeting minutes. Noted that the minutes did not reflect Dave Rives’ final updates on TLAC. Determined the minutes will be on hold for approval at December’s meeting until updates are completed.

**III. Treasurer’s Report:** Treasurer, Edwin Hanson, corrected copy of balances contained in full report. Roy asked for a review of TLAC reimbursements. Discussion on what IRS form should be used going forward. IRS form 990 (currently used) or the EZ Form. *Note*: full treasurer’s reports provided to BOD prior to meeting.

 ***Action Item:*** Mary Loiselle agreed to look into the issue by contacting Julie Moore, who is a CPA and used to be

 the treasurer and on the finance committee.

***Motions:***

* *September 14, 2023 report - Mary Loiselle made the motion to approve, Cynthia Coleman seconded. All approved.*
* *October 14, 2023 report - Mary Loiselle made the motion to approve, Cynthia Coleman seconded. All approved.*

**IV.** **Committee Reports**:

1. **Executive** (Standing Committee)**:** Roy Kelley.
	1. Organizational Succession Planning
		* + 1. Secretary Position – Needs filled. Discussed contacting previous board secretary to determine if there is any interest.
				2. Board Nominating Chairperson – Needs filled. Teri Thomas expressed interest. Roy will call her to discuss further.
2. **Finance** (Standing Committee)**:** Edwin Hanson / Mary Loiselle
3. **Nominating** (Standing Committee)**:** New chairperson needed.
4. **Beautification Day –** Roy Kelley
	1. Roy is to begin coordination with APCo for additional drop off points: Myers Creak, Brumfield, Quatrone are possible locations.
	2. Requesting additional barge for Beautification Day.
	3. Meet with Mark McGlothlin and Dave Agee who is in charge of the APCo crew to discuss further.
5. **Communications:** Dave Waterman
	1. ***Website:***  Discussed Dave Rives’ TLAC power point presentation.  **Note:** We asked TLAC to place a copy on their website.

***Action Item:*** Roy to send a copy of the presentation to the Board and asked that it be reviewed.

* 1. ***Calendar*:**  Calendar sales appear to be stagnant – need Board members to help solicit friends and neighbors to support us by buying a calendar.
1. One issue was reported about a two week lag for an online calendar order fulfillment.  I asked Phyllis Garlick to backtrack on it and make sure it was received and processed.  Phyllis got back to me and had just received the fulfillment request.  The online order process has been used successfully by others so it may be a single lost-in-the-shuffle order.
2. Cynthia stated that on the website for Calendar sales that the preview option is allowing a full PDF download of the calendar.

 ***Action Item:***  Dave to investigate the preview issue and correct.

* 1. ***Email:***We have two LLA email addresses relating to AEP TRC representatives.  One of them is no longer an LLA member and the other is a former BOD member who is now just a member.  I think we need to ask AEP to send the Habitat and Aquatic Vegetation TRC emails to the representatives directly so we can step out of the middle of these two email chains.

(a)    AEP TRC representative has BODx@leesvillelake.org email.  The BOD1 email (Richard Beaton) is tied up due to AEP sending TRC related emails to that address.  He is not a board member, but is still a LLA member.

(b)    Non-member Aquatic TRC representative has an LLA email address. Lou Revelle is a non-member who has email from AEP relayed through an email account ending with the @[leesvillelake.org](http://leesvillelake.org/) domain name.

***Action Item:***Roy to contact Lou Revelle to discuss.

* 1. ***Social Media and Newsletter:****nothing reported.*
1. **Debris:** Pam McMillan
2. Discussion concerning the current low water level that has been ongoing for days. Discussed that AEP is not informing the association of these lengthy low water periods. The association would be able to inform our membership so that they may plan dock or shoreline work accordingly.

 ***Action Item:*** Roy to speak with AEP regarding this subject.

1. Regular monthly surveys are typically scheduled in the beginning of the first week of each month April-October.
2. As such, AEP has not yet notified the Debris Committee when or if there will be a November survey and therefore their plans going forward. However within a response communication on October’s survey report Liz Parcel made the following comment;
3. “For clarification regarding Appalachian’s proposed November work schedule, please recall that per the Debris Management Plan, “Appalachian will continue to operate or provide for the operation of the existing skimmer and/or replacement equipment (debris removal equipment) as needed during the term of the license for the removal of floating debris during the months April through October on a regular schedule.”  Of course, as has been the case in previous years, Appalachian will continue to remove debris throughout the winter as conditions permit.”
4. Although unconfirmed, it appears as though AEP has been assisting in an archeological dig up around MM 15. The Barg, onboard equipment, push boats and crew were seen on a daily basis in that area and stationed their equipment at Myers Creek off load site at the end of the day.
5. There has been no evidence of the contractor working on the lake during this timeframe.
6. There were 3 debris reports submitted through TLAC for October.
7. There are no new updates to report on Myers Creek off load site or Pigg River collection/diversion devise.
8. **Membership:** Cynthia Coleman

i.   Currently, the association has 231 members, with 27 members not having paid dues. With the mix-up in sending out invoices, Cynthia is waiting until the end of December to mark people as nonmembers if they haven’t paid their dues.

ii.   Cynthia plans to make available at future meetings more LVL giveaways that reflect on Leesville Lake being our Blue Jewel near the Blue Ridge Mountains. She is checking with different vendors on items and pricing and will report back at our December meeting.

 iii.    Cynthia heard that the treasurer had found a type of prepaid card that can be given to board members like me. If so, she plans for the meetings next year to have available little giveaways. Cynthia is also looking at tote bags, cozies, tumblers, mugs, key fobs, cups, caps, boating whistles, etc., to have Leesville Lake on it, as well the LVL slogan: *Blue Jewel near the Blue Ridge Mountains*.

***Action Item:*** Roy has asked for ideas and estimated costs to be presented at the December Meeting.

1. **Navigation:** Glenn Coleman
2. **Property:** Glenn Coleman
3. Pontoon Boat status – the boat is out of water and stored. Discussed if a boat is needed, used, etc.

***Action Item:***  Roy asked board chairs for a list of what the boat is used for, what it could be used for and the current condition of the boat.

1. **Water Safety & Education –** Jeff Markiewicz
	1. 2023 Vessel Safety Inspections – Gerry Caprario
	2. 2023 Boater Safety Classes – There is a DWR link on our website. Jeff to put notices in newsletter.
	3. Lake ‘Rescue Service’ – Discussed area fire department services are limited to volunteer availability etc. There is one dive team from Bedford for the entire area.
2. **Water Quality:** Charlie Hamilton
3. No overall health concerns for recreational use.
4. Two threats to the lake are evident and are being carefully monitored.  These are:
	1. Low dissolved oxygen in the tailwaters from Smith Mountain Lake Dam.  Appalachian’s

VDEQ Virginia Water Protection Individual Permit No 08-0572 (Permit) expires on March 31,

 2025.  LLA has communicated to APCo and FERC that APCo’s resolution of the DO challenge

 should be central to whether Permit 08-0572 is renewed, or not.

* 1. Poor water quality of the Pigg River (subject to 2023 studies)
1. SMITH MOUNTAIN HYDROELECTRIC PROJECT July 2023 Monthly Water Quality Monitoring

Report ES Project No.: 16402 Date: 11/2/2023, Results show data from:

 a) Instantaneous DO values ranged from 1.1 mg/L to 6.9 mg/L, with an average of 4.1 mg/L.

 b) Daily average DO values ranged from 3.1 mg/L to 5.7 mg/L, with a median of 4.1 mg/L.

 DO concentrations decreased from the beginning to the end of Sep, with 6-8 Sep 2023

 and 23-24 Sep 2023 being the only days in tolerance.

1. 2023 Pigg River Studies first sampling conducted October 11, 2023.  Analysis of the data on-

going. Second sampling not yet scheduled Weather related.

**2023 Pigg River Study Objectives:**

In 2023, we propose a further investigation of bacterial content in the waters of the Pigg River

and its sediment.  We will employ the same sampling strategy as utilized in 2022, but analysis of

the nature of bacteria present will be assessed by 16s next generation sequencing (16s NGS).

This analysis will provide information about the classes of bacteria present, their metabolism

and pathogenicity.  Thus, we hope to determine if the presence of large quantities of E. coli

presents a human health threat or reflects ongoing processes of vegetative decay in the

sediment.  We should also be able to assess the nature of bacteria in the Pigg River waters

during low flow and increased runoff conditions.

Key parameters to be tracked are turbidity, total phosphorus, nitrate-nitrogen, pH, dissolved

oxygen, and two bacteriological tests - E. coli and Enterococci coliform bacteria.  Additionally,

16s NGS will be utilized to further characterize the prevalence of different classes of bacteria in

the Pigg River and its sediment.  This information will allow us to identify appropriate potential

risks to human health, courses of action and partners (government agencies and municipalities)

with whom we can address the problem.

**V. TLAC:** Dave Rives – to be presented at next meeting, December 12, 2023.

**VI. AEP:**

A. Technical Review Committee Update(s)

i. Erosion & Sedimentation (Charlie Hamilton) – Benign results reported.

**VII. Old Business:**  None.

**VIII. New Business:**

* 1. PEX Debit Card: Treasurer presented an idea of obtaining PEX debit cards with prepaid amounts loaded. These cards would have specific names on them as well. Mary said that the Financial Policy states that Committee Chairs and Board members have the authority to spend according to their budget and up to $100 of non-budgeted funds without getting Board approval.
	2. Need a Secretary – position is still open.
	3. Need a Nominating Committee Chairperson – Teri interested will speak with Roy
	4. Debris Reporting Review
1. Debris Reporting Review with APCo and Debris Committee
2. David Agee & Mark McGlothlin
3. Date TBD
	1. Breakdown of each Chairperson’s Tasks (homework)
4. I’m hearing complaints about tasking
5. What do you do?
6. What needs done that you don’t do?
7. Who (what chair) is best suited to take on that task?
8. Do we need to offload to a committee member?
9. Do we stop doing it altogether?

 ***Action Item:***  Roy has asked for feedback from the respective chairpersons.

* 1. Volunteer Coordinator for 2024 General Membership Meetings: Roy would like this task divided up and shared.
		+ 1. January 13, 2024 – Pam McMillan - BRUNCH
			2. April 13, 2024 - ?
			3. July 13, 2024 - ?
			4. October 12, 2024 - ?
	2. Confirmation of next meeting

Board Meeting, December 14, 2023, 6:30pm, Altavista Library

**Adjourn:**

Motion: Mary Loiselle made a motion to adjourn the meeting at 8:15. Cynthia Coleman seconded. All approved.